



PRELIMINARY APPLICATION FOR HOUSING

Please complete all sections of this application. Any personal information provided or subsequently obtained by Habitat for Humanity Wellington Dufferin Guelph (HFHWDG), as part of the application process, will be kept confidential.

Please return the completed application and requested information to:

Attn: Amber Jessop, Family & Volunteer Services
 Habitat for Humanity Wellington Dufferin Guelph
 300 – 104 Dawson Rd.
 Guelph, ON N1H 1A6

Please print clearly

Primary Applicant		
First Name:	Last Name:	<input type="checkbox"/> Canadian Citizen <input type="checkbox"/> Permanent Resident
Address:		
City:	Postal Code:	Home Phone:
Cell Phone:	Email:	
Co-Applicant		
First Name:	Last Name:	<input type="checkbox"/> Canadian Citizen <input type="checkbox"/> Permanent Resident
Cell Phone:	Email:	
Relationship to primary applicant: <input type="checkbox"/> Married <input type="checkbox"/> Common Law (How long? _____) <input type="checkbox"/> Other (Please specify _____)		

*Canadian Citizen is a person who is Canadian by birth or who has received a Canadian Citizenship certificate from Citizenship and Immigration Canada. A Permanent Resident is not a Canadian citizen but has been granted permission to live and work in Canada.

List your name(s) and the names of all members of your family that live with you

First Name	Last Name	Date of Birth (DD/MM/YY)	Relationship to Primary Applicant
			Self



CURRENT HOUSING SITUATION

Address	Dates (To/From)	Monthly Rent

Does your monthly rent include utilities?

- Yes. If yes, circle all utilities included in your rent: ELECTRICITY WATER GAS
- No. If no, what is the average monthly cost of utilities? _____

Describe your current housing conditions (i.e. the physical state of your home, for example; number of rooms, major repairs needed, etc.). Explain why your family needs a new home.

HOUSING HISTORY (for the last 5 years)

Address	Dates (To/From)	Monthly Rent

EMPLOYMENT HISTORY (for the last 5 years)

Primary Applicant			
Job Title	Name of Employer	Employers Contact Name & Phone	Duration of Employment (To/From)
Co-Applicant			
Job Title	Name of Employer	Employers Contact Name & Phone	Duration of Employment (To/From)



HOUSEHOLD INCOME

Please state your total ANNUAL GROSS (before tax) household income from all sources.

	Applicant	Co-Applicant	Other Adults 18+
Income from Employment			
Canadian Child Tax Benefits / Universal Child Care Benefit			
Ontario Disability Support Programs (ODSP)			
Employment Insurance (EI)			
Contracted Child Support			
Contracted Spousal Support			
CPP or other Pension Income			
Other Income			

DEBT & ASSETS

Debt	Applicant	Co-Applicant	Other Adults 18+
List all Credit Card(s) Debt: type & unpaid balances owing			
Loan(s): type & amount owing			
Have you ever declared bankruptcy?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, has the bankruptcy been discharged?	<input type="checkbox"/> Yes <input type="checkbox"/> No When? _____	<input type="checkbox"/> Yes <input type="checkbox"/> No When? _____	<input type="checkbox"/> Yes <input type="checkbox"/> No When? _____
Assets	Applicant	Co-Applicant	Other Adults 18+
List all Assets (property, vehicles, savings, etc.)			

WILLINGNESS TO PARTNER

To be considered for a HFHWDG home, you and your family must be willing to complete the required 500 hours of "sweat equity" (volunteer labour). Would you be willing to complete sweat equity? Yes No



Please provide copies of the following supporting documents for both the applicant and co-applicant to this application:

- Proof of Status - Citizenship, Permanent Resident (Example: birth certificate, citizenship card, passport, documents showing landed immigrant status).
- Notice of Assessments – a copy of your most recent Canada Revenue Agency Notice of Assessment
- Child Tax Benefit – a copy of your most recent Child Tax Benefit statement
- Proof of rent – bank statement, cancelled cheque or receipt

If applicable, attach the following:

- Child Support or Spousal Support – verification of child support or spousal support
- Previous bankruptcy – copy of discharge

AUTHORIZATION AND RELEASE

The undersigned applicant(s) applies for a Habitat Home and a no-interest loan to finance the purchase price of the home. The applicant(s) authorizes Habitat for Humanity to evaluate the applicant's actual need for a Habitat home, ability to repay the loan and other expenses of home ownership, and willingness to participate in the Habitat partnership. The evaluation will include personal visits, a credit check and contact of references (landlords, employer and personal) and a police check. All information will remain confidential. The original copy of this application will be retained by Habitat for Humanity even if the application is not approved.

By signing below, the applicant(s) warrants the information on this application to be complete, accurate and true, and authorizes the release of information. The applicant(s) also agrees to supply additional up-to-date information when requested.

Applicant's Signature _____ Date: _____

Co-Applicant's Signature _____ Date: _____